



## SINGAPORE POLYTECHNIC

**LOCATION:**  
Singapore

**PROGRAM ENROLLMENT:**  
150 students per year

**SUCCESS BENEFITS:**

- » Prepares students for workforce and enhances employability
- » Increases student efficiency and productivity
- » Teaches skills businesses need to succeed

## Singapore Polytechnic Helps Students Become Work Ready with Microsoft Office Specialist

## Success Story

[www.certiport.com/mos](http://www.certiport.com/mos)

**Microsoft**  
Office Specialist

## Certification Validates In-Demand Skills and Helps Graduates Excel in Jobs

### INTRODUCTION

Singapore Polytechnic (SP) was established in 1954, making it the very first polytechnic in Singapore. Currently, SP has an enrollment of approximately 15,000 students and has groomed 178,000 graduates. SP works to ensure graduates stand out in the ever-changing work environment

while striving to fulfill its mission, "Life Ready. Work Ready. World Ready."

World Economic Forum's Global Competitiveness Report ranked Singapore among the most competitive countries for four years running. The education system in Singapore drives this success by producing many local

graduates, not only with a quality education, but also with relevant skills enabling them to remain competitive in the global business environment. SP seeks innovative programs to continue to empower their graduates with in-demand workforce skills.

## SOLUTION

The SP School of Mathematics & Science works with other academic schools in SP as well as external agencies to continuously identify the most in-demand skill sets for students. In 2003, the School of Mathematics & Science became familiar with Certiport as they sought programs to help SP students become work-ready. As a result, they decided to work with Certiport to introduce Microsoft Office Specialist (MOS) certification to give students powerful productivity skills via Microsoft Office applications.

Implementing MOS at SP took perseverance, as the school became a Certiport Authorized Testing Center, trained teachers, and convinced students of the importance of MOS certification. With support from other academic schools in SP, the School of Mathematics & Science was eventually able to offer a complete learning bundle including training, courseware and practice test modules to prepare their students for MOS certification. Some of these other academic schools also provide a subsidy to their students to earn MOS certification.

## RESULTS

Since implementation more than 10 years ago, SP has helped more than 1300 students earn MOS certification, and they hope to see that number continue to grow. Currently, approximately 150 students per year are earning MOS certification. The efforts of the School of Mathematics & Science truly reflect the SP mission of helping students to be work-ready.

Students who have taken the MOS training experience a positive change in their ability to demonstrate proficiency in Microsoft Office, and in completing their school projects efficiently. Many of them subsequently proceed to earn additional certifications from Microsoft.

SP also encourages students to participate in the National Academic Skills Challenge in MOS. Winners are eligible to compete in the Microsoft Office Specialist World Championship organized by Certiport. To date, a number of national representatives have been trained by SP, and the opportunity to represent SP in such a prestigious competition motivates the students further to achieve MOS certification.

Christopher Lye, a 2013 National Academic Skills Challenge winner in Microsoft Excel and a graduate in Integrated Events and Project Management, says during an internship he was able to offer a more systematic solution to manpower planning thanks to his MOS certification. The company was very impressed with his ideas and use his solutions for their daily activities. "Being certified definitely gave me an advantage," says Lye. "Being proficient in using advanced tools and formulas in Excel allowed me to deliver the results the company was seeking."

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**Christopher Lye**  
Integrated Events and Project  
Management Graduate  
2013 National Academic Skills Challenge winner

## ABOUT CERTIPORT

Certiport®, a Pearson VUE business, prepares individuals with current and relevant digital skills and credentials for the competitive global workforce. These solutions are delivered by more than 13,000 Certiport Centers worldwide and include the official Microsoft Office certification program, the Microsoft Technology Associate certification program, the Adobe® Certified Associate certification program, the Adobe® Certified Expert program, the Autodesk® Certified User certification program, the Intuit® QuickBooks Certified User certification program and the IC3 Digital Literacy Certification.

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